

**MINES AND GEOSCIENCES BUREAU - R7  
ANNUAL PROCUREMENT PLAN - NON CSE FOR CY 2025**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early procurement activity? Yes / No	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010 02	IEC Campaign on Geohazard and VRA Maps	GEO	NO	small value procurement	N/A	N/A	N/A	October	GOP	130,000.00	130,000.00	-	Training Expenses
50202010 02	Standard First Aid, Basic Life Support including materials and supplies	MGB	NO	small value procurement	N/A	N/A	N/A	2nd quarter	GOP	200,000.00	200,000.00	-	Training Expenses for 2nd batch of participants
50202010 02	Capacity Building and Other Trainings (ISO Awareness)	FAD, MSESDD, MMD, GEO	NO	small value procurement	N/A	N/A	N/A	2nd and 3rd quarter	GOP	177,000.00	177,000.00	-	Training Expenses
50203090 00	Procurement of fuel, oil, lubricants and other supplies for the vehicles	FAD	NO	Direct Contracting	N/A	N/A	N/A	bi-monthly	GOP	571,000.00	571,000.00	-	Fuel, Oil and Lubriants for Motor Vehicle
50204010	Supply of water and delivery of mineral water	FAD	NO	Agency to Agency	N/A	N/A	N/A	n/a	GOP	339,000.00	339,000.00	-	Provision of water from MCWD and Mineral water from Fontana
50204020	Supply of Electricity	FAD	NO	Direct Contracting	N/A	N/A	N/A	n/a	GOP	2,767,000.00	2,767,000.00	-	Provision of Electricity from VECO
50205010	Postage and Courier Services	FAD	NO	Direct contracting	N/A	N/A	N/A	monthly	GOP	112,000.00	112,000.00	-	Provision of mailing services
50211990	Drug Test for Contract of Service Personnel	FAD	NO	Direct contracting	N/A	N/A	N/A	1st quarter and 3rd quarter	GOP	15,000.00	15,000.00	-	For Renewal of contract
50211990	Annual Physical Examination of Permanent Employees	FAD	NO	small value procurement	N/A	N/A	N/A	1st quarter	GOP	250,000.00	250,000.00	-	Professional Services / Laboratory Fees
50211990	Re Certification of ISO 9001:2015 including food and accomodation of auditors; Training of ISO Internal Auditors	FAD	NO	small value procurement	N/A	N/A	N/A	4th quarter	GOP	300,000.00	300,000.00	-	ISO Certification
50212030	Hiring of Security Guard	FAD	NO	Small Value Procurement	N/A	N/A	Annual	annual	GOP	654,000.00	654,000.00	-	Provision of Security Services
50212990-99	Laboratory analysis of Water Samples	GEO	NO	small value procurement	N/A	N/A	N/A	1st, 2nd and 3rd quarter	GOP	965,000.00	965,000.00	-	Laboratory Analysis of Water
50212990-99	Digital colored printing of Risk Exposure Maps and other IEC Materials	GEO	NO	small value procurement	N/A	N/A	N/A	3rd quarter	GOP	100,000.00	100,000.00	-	IEC Materials
50213040-00	Repairs and Maintenance Building	MGB	NO	Small Value Procurement	N/A	N/A	N/A	as the need arises	GOP	378,000.00	378,000.00	-	Repair of MGB Bldg
50213050-02	Repairs and Maint Office Equipt	GSS	NO	Small Value Procurement	N/A	N/A	N/A	as the need arises	GOP	286,000.00	286,000.00	-	Repair of worn out office equipment
5021305003	Repairs and Maint ICT Equipt	STO	NO	Small Value Procurement	N/A	N/A	N/A	as the need arises	GOP	120,000.00	120,000.00	-	Repair of worn out ICT equipment
50213060-01	Preventive Maintenance of motor vehicles , repair, Procurement of tires and battery	GSS	NO	Direct Contracting / Small Value Procurement	N/A	N/A	N/A	as the need arises	GOP	448,000.00	448,000.00	-	Repair and preventive maintenance of government vehicle
50215010-01	Registration of Motor Vehicles	GSS	NO	Agency to Agency	N/A	N/A	N/A	June, August, September	GOP	57,000.00	57,000.00	-	Registration of Motor Vehicles
50215020	Renewal of Bond Premium of Accountable Officers	FAD	NO	Agency to Agency	N/A	N/A	N/A	1st,2nd and 3rd quarter	GOP	87,000.00	87,000.00	-	Bond Premium of Accountable Personnel



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50215030	Renewal of Insurance Premium of Motor Vehicles, Building and its content; Marine cargo insurance of motor vehicles	GSS	NO	Agency to Agency	N/A	N/A	N/A	as the need arises	GOP	678,000.00	678,000.00	-	Insurance of Motor Vehicles ; Marine cargo insurance of motor vehicles, Insurance of building including its content
50299030	Catering and Lease of Venue for meeting and Conferences	FAD	NO	Agency to Agency; Lease of Venue	N/A	N/A	N/A	as the need arises	GOP	420,000.00	420,000.00	-	Catering and Lease of Venue for meeting and Conferences
50299030	Integrity, Transparency and Accountability in Public Service Seminar(ITAP)	FAD	NO	Agency to Agency , small value procurement	N/A	N/A	N/A	1st, 2nd quarter	GOP	40,000.00	40,000.00	-	Provision of Meals (Lunch and snacks)
50299030	Anti Corruption Law Seminar	FAD	NO	Agency to Agency , small value procurement	N/A	N/A	N/A	1st, 2nd quarter	GOP	40,000.00	40,000.00	-	Provision of Meals (Lunch and snacks)
50299030	Celebration of Philippine Environment Month	FAD	NO	Agency to Agency / small value procurement	N/A	N/A	N/A	June	GOP	53,000.00	53,000.00	-	Provision of Meals (Lunch and snacks)
50299030	Mid Year and Year End Assessment	MGB	NO	Lease of Venue	N/A	N/A	N/A	4th quarter	GOP	240,000.00	240,000.00	-	Lease of Venue
50299030	Pack Meals for meetings and conferences and virtual seminars	MGB	NO	Agency to Agency / small value procurement	N/A	N/A	N/A	as the need arises	GOP	200,000.00	200,000.00	-	Provision of Meals (Lunch and snacks)
50299040	Freight ,PPA Charges and Terminal Fee of Motor Vehicle	GSS	NO	Direct Contracting; agency to agency	N/A	N/A	N/A	as the need arises	GOP	240,000.00	240,000.00	-	Freight ,PPA Charges and Terminal Fee of Motor Vehicle
50299050-03	Rental of motor vehicle to convey technical personnel (fieldwork)	GEO / MMD	NO	Small Value Procurement	N/A	N/A	N/A	1st, 2nd and 3rd quarter	GOP	406,000.00	406,000.00	-	Rental of motor vehicle to convey technical personnel (fieldwork)
50299070-04	Newspaper Subscription	ORD	NO	Direct Contracting	N/A	N/A	N/A	annual	GOP	28,000.00	28,000.00	-	Newspaper Subscription
50205020-02	Telephone Subscription	STO	NO	Direct Contracting	N/A	N/A	N/A	none	GOP	72,000.00	72,000.00	-	Telephone Subscription
50205020-01	Prepaid Load Card for Mobile Phone	STO	NO	Direct Contracting	N/A	N/A	N/A	none	GOP	318,000.00	318,000.00	-	Mobile Phone Allowance
50205030	Internet Subscription	STO	NO	Direct Contracting	N/A	N/A	N/A	none	GOP	121,000.00	121,000.00	-	Internet Subscription
50205040	Cable Subscription	STO	NO	Direct Contracting	N/A	N/A	N/A	none	GOP	60,000.00	60,000.00	-	Cable Subscription
50604060 01	Procurement of a motor vehicle	FAD	YES	Competitive Bidding	4th Qtr of 2024		1st Qtr of 2025		GOP	2,400,000.00	-	2,400,000.00	Brand New Motor Vehicle

**TOTAL      13,272,000.00    10,872,000.00    2,400,000.00**


Prepared by:

  
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Administrative Officer III

Recommending Approval:

  
AL ENAL G. BERADOR  
BAC Chairman

Approved by:

  
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Regional Director  
Head of the Procuring Entity